

Foothills Christian High School

Student/Parent Handbook

2017-2018

FOOTHILLS CHRISTIAN HIGH SCHOOL
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TABLE OF CONTENTS

3	WELCOME LETTER
4	GENERAL INFORMATION
6	STATEMENT OF FAITH
8	CONTACT INFORMATION
11	SCHOOLWIDE POLICIES
15	DRESS CODE
18	CODE OF CONDUCT
23	ACADEMIC POLICIES

Dear Students and Parents,

Welcome to Foothills Christian High School! This institution has been established on the biblical principle that parents have the primary responsibility for the education of their children (Deuteronomy 11:18-19; Ephesians 4:6). The goal of the staff and administration of FCHS is to partner with parents in this task by providing a quality education in a loving, safe and Christ-centered environment.

Parents can support the vision, mission and message of FCHS through the following:

- Provide spiritual guidance through regular church attendance, prayer, and Bible reading
- Pray faithfully for your student, the teachers and the school
- Require completion of all school assignments
- Faithfully support teachers, administrators and school policies and discipline plan
- Enforce the school dress code
- Make sure your student attends school daily and on time
- Pay tuition promptly

As the need arises, changes and additions may be made to the contents of this handbook. All changes will be communicated to the parents via email. The faculty and staff of FCHS also reserve the right to make immediate addendums to school policy for any and all conduct and disciplinary issues that may arise.

Please read the information contained in the handbook thoroughly and carefully. After reading the handbook in its entirety, sign the Handbook Acknowledgement Form found on the last page and return it with the student's enrollment packet. Additional Handbook Acknowledge Forms are available in the office.

Thank you for entrusting the education of your child to us as we depend on God to lead and guide us throughout this academic year.

We look forward to a great year!

Serving you in Christ,
The Administrative Team

GENERAL INFORMATION

SCHOOL HISTORY

Foothills Christian High School was founded by Foothills Christian Church in 1997 as part of a K-12 school system named Venture Christian Schools. It began as a homeschool assistance ministry and was originally located in Lakeside, California.

In 2002, the Elementary and Junior High school remained in Lakeside while Venture Christian High School relocated to a rented facility on Magnolia in downtown El Cajon. In 2006, the current facility at 2321 Dryden Road was purchased for the school. Concurrent with the move to the Fletcher Hills neighborhood, the name of the school was changed to Foothills Christian High School.

The school experienced a significant rate of growth (86%) from 2002-2007. Over the years, the instructional model shifted from a homeschool assistance ministry to a university model school consisting of three days a week of in-class instruction and two days of independent study.

ACCREDITATION

Foothills Christian High School is fully accredited by the Schools Commission of the Western Association of Schools and Colleges (WASC).

The WASC accreditation process fosters excellence in elementary, secondary, and adult education by encouraging school improvement. WASC accreditation recognizes schools that meet an acceptable level of quality, in accordance with established, research-based WASC criteria.

BELL SCHEDULE

REGULAR DAY (WEDNESDAY AND THURSDAY) / CHAPEL DAY (EVERY TUESDAY)

Period 1	7:40-8:30	Period 1	7:40-8:20
Period 2	8:35-9:25	Period 2	8:25-9:05
Home Room	9:30-9:35	Period 3	9:10-9:50
Period 3	9:35-10:25	Chapel	10:00-11:00
Period 4	10:30-11:20	Lunch	11:00-11:40
Lunch	11:20-11:50	Period 4	11:45-12:25
Period 5	11:55-12:45	Period 5	12:30-1:10
Period 6	12:50-1:40	Period 6	1:15-1:55
Period 7	1:45-2:35	Period 7	2:00-2:40

MISSION: OUR FUNCTION

Partnering with Foothills Christian Church, the mission of Foothills Christian High School is to educate students from a Biblically based worldview and to promote the development of a distinctly Christian soul. Teaming with parents and guardians, teachers, staff, students, and the body of Christ, FCHS promotes the development of spiritual maturity, academic excellence, and athletic achievement.

ESLRS: EXPECTED SCHOOLWIDE LEARNING RESULTS

Faithful followers of Christ who are

- Living a Biblical Worldview
- Global Missions Oriented
- Defenders of the Faith

Compassionate Citizens who are

- Impacting their Community
- Engaging the Culture
- Demonstrating Responsibility

Honorable Scholars who are

- Critical Thinkers
- Effective Communicators
- Self-Directed Learners

Servant Leaders who are

- Trustworthy Stewards
- Selfless Influencers
- Kingdom Promoters

STATEMENT OF FAITH

WE BELIEVE:

There is one God, existing eternally in three Persons: Father; Son; and, Holy Spirit.

Jesus Christ is true God and true Man, conceived by the Holy Spirit, born of the Virgin Mary. He died sacrificially on the cross in our place, and all who believe in Him are justified because of His shed blood. He rose from the dead, according to the Scriptures, and will come again with His angels and His saints to establish His kingdom on Earth. There shall be a bodily resurrection for the just and unjust. For the former, a resurrection unto life; for the latter, a resurrection unto judgment.

The Old and New Testaments are inerrant as originally given, and their truths are the standard for Christian faith and practice.

Sin has separated man from God, resulting in both physical and spiritual death, and as a result man can only be saved through the atoning work of the Lord Jesus Christ. Salvation has been provided through Jesus Christ for all men who repent and believe in Him and are born again of the Holy Spirit, thereby receiving the gift of eternal life.

Each believer receives the Holy Spirit at conversion, but we also believe in the baptism of the Holy Spirit, which brings power to the believer for daily sanctified living and for the powerful manifestation of the spiritual gifts. This infilling of the Holy Spirit is not a one-time event, but is repeatable throughout the believer life.

The church consists of all those who believe in the Lord Jesus Christ, are redeemed through His blood, and are born again of the Holy Spirit.

The statement of faith does not exhaust the extent of the school's beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all belief. For the purposes of the school's faith, doctrine, practice, policy, and discipline, the Senior Pastor of Foothills Christian Church is the final interpretive authority on the Bible's meaning and application.

STATEMENT OF MARRIAGE, GENDER, AND SEXUALITY

WE BELIEVE:

God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. (Gen 1:26-27.) Rejection of one's biological sex is a rejection of the image of God within that person.

The term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Gen 2:18-25.). God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Cor 6:18; 7:2-5; Heb 13:4.). God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.

Any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God. (Matt 15:18-20; 1 Cor 6:9-10.)

In order to preserve the function and integrity of FCHS and to provide a biblical role model to the FCHS members and the community, it is imperative that all persons enrolled in or employed by FCHS in any capacity, or who serve as volunteers, agree to and abide by this Statement on Marriage, Gender, and Sexuality. (Matt 5:16; Phil 2:14-16; 1 Thess 5:22.)

God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (Acts 3:19-21; Rom 10:9-10; 1 Cor 6:9-11.)

Every person must be afforded compassion, love, kindness, respect, and dignity. (Mark 12:28-31; Luke 6:31.) Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrines of FCHS.

CONTACT INFORMATION

FACULTY AND STAFF DIRECTORY

ADMINISTRATIVE TEAM

- Dan Deyling
Principal daneyling@foothillsschool.net
- Tom Edelen
Vice Principal tomedelen@foothillsschool.net

SUPPORT STAFF

- Sheri Brown
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- Jennifer Leoncini
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- Courtney Macintyre
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FACULTY

- Ginger Armstrong
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- Karen Tong-Bregman
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PTF

- PTF President

ATHLETICS

- Tim Griggs
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COACHES

Fall Sports

- Alexa Wolfe
Cheer alexaewolfe@gmail.com
- Erik Hansen
Cross Country (Co-Ed) erikhansen@foothillsschool.net
- Joe Mackey
Football joe@xlstaffing.com

- Catheryne Wright
Girls Volleyball catwright4150@gmail.com

Winter Sports

- Brad Leaf
Boys Basketball leaf3940@aol.com
- Joey Turk
Girls Basketball joeyt@workhouse.cc
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Boys Soccer billpittsford42@yahoo.com
- Brittany McComb
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Spring Sports

- Virgel Groll
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- Erik Hansen
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- Bill Nigh
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- Dave Lewis
Boys Baseball lewis16@cox.net
- Darin Bankhead
Boys Volleyball darin@4gbizsolutions.com

SCHOOLWIDE POLICIES

ATHLETIC ABSENCES

Because of the nature of athletics and the travel involved, it is often necessary for athletes to be released from class; this in no way releases the athletes from any academic responsibility. Athletes are expected to respectfully notify the teachers in advance of their release time, leave class only at the time announced by the Administration, and makeup all assignments and tests. Early dismissal due to athletic events does not exempt a student from turning in assignments by the due date. If student-athletes demonstrate an inability to perform these functions, athletic privileges may be curtailed or revoked.

ATHLETIC ELIGIBILITY

FCHS is committed to training up “Christian Student Athletes”. Athletes at FCHS are expected to demonstrate Christ-like character both in the classroom and on the field, meet academic expectations, and athletic expectations. Participating in athletics at FCHS is considered a privilege, not a right. Students who fall below the appropriate standards at FCHS will lose the privilege of participation in FCHS sports. The following are guidelines for athletic participation:

Academic

The student/athlete must be scholastically eligible (minimum 2.0 cumulative averages and no final class grade below a 63% “D” in a reporting/grading period). If a D- (in any class) is received by the student/athlete upon close of a reporting/grading period the student/athlete will be deemed scholastically ineligible during the following grading/reporting period. Additionally, if a student/athlete ends the year with a grade that would deem him/her ineligible they may attend summer school (if offered and the class qualifies) to bring their grade above a D- and be eligible for the fall season. Cases with extenuating circumstances will be handled on a case by case basis. Head Coaches have access to student athlete’s grades that are on their rosters.

Citizenship (conduct)

Any student who receives two U marks may be declared ineligible for athletic participation. Eligibility will be determined and/or re-evaluated each quarter and semester.

ATTENDANCE

Regular school attendance is essential to the academic success of each student. FCHS expects students to attend classes consistently and punctually and encourage parents to actively support and facilitate this behavior.

Athletic Participation

A student will not be eligible for practice or an event/game for drama or sports on the day the athlete is not present at school for at least 4 classes. The following exceptions MAY be allowed on a case by case basis with approval from Principal and/or Athletic Director: appearance in court, attendance at a funeral, written verification of a doctor’s appointment or other unforeseen circumstance.

Chapel/Retreat Attendance

All students, regardless of class level, college courses, employment, etc. are required to attend the school’s Chapel services as scheduled and the annual retreat.

Ditching Class

FCHS does not recognize “Senior Ditch Day” as an excused absence regardless of parental consent. The administration recognized this absence as truancy. Cutting or ditching class is a major violation of the code of conduct.

Excessive Absences

Students who are absent more than six days in one semester will be put on an Administrative Attendance Contract. All absences count towards a student's total number of absences. Field trips and early release for athletic activities do not count as an absence. Students who are absent more than ten days in a class per semester will not receive credit for that class.

Excused Absences

An absence due to necessary family, medical, or related appropriate reasons will be considered excused if/when the absence is approved by a parent/guardian and when the parent/guardian notifies the school.

Planned Absences

A planned absence form must be completed, signed by each teacher and returned to the office one week before the expected absence for administrative approval. Any absence that fails to meet the prior conditions will be considered unexcused.

Tardy Policy

Students are expected to arrive to school and all classes on time. If a student is late to school they must first come to the office, sign in and obtain a tardy slip to be given to the teacher before reporting to their next class. Examples of an excused versus an unexcused tardy are as follows:

Excused tardy: Events such as traffic accidents, inclement weather and personal emergencies, etc.

Unexcused tardy: Oversleeping, running out of gas, doing last minute homework or studying for a test, etc.

If a student arrives to any class after the tardy bell has rung they must report to the office for a tardy slip. A student who missed more than 20 minutes of class will be considered absent. Teachers have the authority to establish individual class tardy policies.

*The Administration of FCHS has the final authority in determining if an absence or tardy will be excused or unexcused.

Unexcused tardy slips accumulate per semester. The discipline policy for unexcused absences is:

4 tardies - detention	(1 hr on Monday or Friday)
8 tardies - detention	(2 hrs on Monday or Friday)
12 tardies - detention	(3 hrs on Monday or Friday)
16 tardies - suspension	(1 day - ½ credit for missed work. Behavior contract)
20 tardies - suspension	(2 day or 3 day suspension - ½ credit for missed work.)

24 tardies - expulsion (Dismissed from enrollment. No credit for missed work.)

Truancy

Students who leave school grounds without permission from the office or are absent for all or any part of a class without the teacher's permission, may be considered truant. Any absence without the knowledge/approval of a parent/guardian will also be considered truant. Students will not receive credit for any work due or assigned during truancy.

GRADELINK

Gradelink provides parents a means to stay up to date with their child's current academic progress, view attendance information, view grades from past terms, etc.

A school ID, username, and password is necessary to use and log on to Gradelink. These items can all be retrieved from the school office.

To log into Gradelink, visit www.gradelink.com and click on the login link near the top right part of the page. This will lead to a login page where appropriate login information can be entered.

- FCHS School ID: 1277
- Username: first two letters of their first name full last name and year of graduation (no spaces, no caps) Example: Student name: John Doe 2013 Username: jodoe2013
- Password: given to student at registration

Gradelink is compatible on nearly all computing devices and browsers.

LEAVING CAMPUS DURING SCHOOL HOURS

FCHS is a closed campus. Students may leave campus during the school day only with approval from a parent/guardian and the administration. Students may not leave campus for lunch and then return. Before leaving campus, all students must check out at the main office. Students who leave campus without parent/administrative approval and without signing out will be considered truant. Those students with athletic release, professional appointments (i.e. doctor, dentist etc.), or other pre-approved school activities must sign out at the front office, and administrative approval required.

TRANSPORTATION

Students who drive to school must obtain a parking permit from the office and display it on the rear driver's side window of their car at all times. The cost for the permit is \$10. Students may not park in any spaces designated for staff. Students must obey the 10 mph speed limit and the direction of traffic flow. Failure to do so will result in revocation of on campus driving privileges. All students must be dropped off and picked up at the back of the school in the drop off/pick up lanes. Due to the conditional use permit, students may not be dropped off on the street or in the front of the school.

VISITORS

We welcome all students who wish to attend FCHS to visit our campus; only these students will be allowed to visit classrooms during regular school hours. Approval must be granted to all prospective students, by the administration, two days prior to the requested visit date. As well, parents wanting to visit a classroom must receive permission from the administration. Parents, youth pastors, and FCHS graduates are welcome to visit at lunch without prior approval. All visitors must sign in at the office and wear a visitor's badge provided.

WITHDRAWALS

To withdraw a student from FCHS, a parent/guardian must complete a withdrawal form (available in the office). At the time of withdrawal, all school materials, and textbooks, athletic uniforms and equipment, and unpaid tuitions and extra-curricular fees are due. A \$75 withdrawal fee will be assessed to cover administrative cost

The responsible party has a period of two weeks (10 business days) to return all school property or notify the school as to how the situation is to be rectified. If no communication is received within two weeks, a letter will be sent home stating that FCHS has the right to withhold all grades, transcripts and/or diplomas as stated in the California Education code 48904(b)(1). In addition, if the student is transferring to another school, that school will also be asked to withhold all grades, transcripts and/or diplomas until notified in writing by FCHS that full restitution has been made as stated in California Education Code 48904.3(a).

If this represents a financial hardship to the parent/guardian, FCHS arrange a payment plan whereby obligations will be met. This will be coordinated by the Office Administration. All obligations **MUST** be met by the last day of the school year in which the debt was incurred. Seniors are required to have all financial accounts current by the Friday before graduation in order to participate in the graduation ceremony and receive their diploma.

DRESS CODE

DRESS CODE

Foothills Christian High School desires to create an educational atmosphere that honors God and maximizes learning. Modesty, moderation, neatness, and cleanliness are the overriding principles of the FCHS dress code. Students are expected to comply with the dress code whenever they are on campus and at all school-related activities. Our desire is that our students dress in such a way that they reflect pride in their school and respect for themselves.

Any student out of dress code will be required to change into a PE uniform, provided by the school, for the rest of the day.

GENERAL GUIDELINES FOR ALL STUDENTS

All clothing must be clean, neat, and presentable and fit appropriately. Clothing may not be oversized, frayed, torn, tight, and baggy or altered in any way that would violate the dress code. No clothing may be worn which displays offensive emblems, words, slogans or anything drug and or gang related.

PANTS/SHORTS/SKIRTS

- Pants must fit at the waist and may not be “sagged”.
- Pants and shorts may not have holes or rips in them, including any that are patched.
- Pants and shorts may not fit so tight that they are immodest.
- Cutoffs or rolled up cutoffs are not allowed.
- Pajama tops or pants may not be worn to school.
- All shorts, dresses, and skirts may be no shorter than 6 inches from the floor when kneeling.
- Leggings, jeggings, yoga pants, etc. (including any pant that fits like leggings) must be worn under skirts or dresses that are within dress code.

SHIRTS

- All shirts for boys must have sleeves.
- All shirts for girls must be no less than 3 fingers wide across the shoulder, shoulder blades must be covered (no racer backs) and no undergarments showing. Any visible garment beneath the sleeveless top must also be in dress code. No oversized arm holes. No garment may be seen through the arm hole. No racerback tops.
- Cleavage may not be shown at any time.
- Shirts must be long enough so no midriff or lower back is shown when standing, sitting or bending over. No crop tops are allowed
- Undergarments are not to be visible at any time.
- You may wear sheer or lace over appropriate dress code tops and dresses (no camisoles, tank tops, or spaghetti straps).

- No off the shoulder tops.

SHOES

- Shoes must be worn on campus at all times. Slippers are not acceptable footwear for school.
- All students in P.E. must have appropriate shoes for participating in all physical activity, including running. The P.E. teacher has the final authority to determine appropriateness of all shoes for the class.

JEWELRY, TATTOOS AND BODY PIERCING

- Studded belts, gloves or “choker” necklaces are not permitted.
- Students are not allowed to get tattoos while attending FCHS (this includes Henna tattoos).
- Ears may be pierced
- A nose piercing for a single, small stud is allowed. Nose rings are not allowed.
- No other body piercings are allowed to be visible.
- Tapers, plugs or earring chains of any size may not be worn.

HAIR AND ACCESSORIES

- Hair should be neat, clean, and must remain a natural color. Modest highlights are acceptable.
- Hairstyles should not be a distraction to others.
- Hats, visors, hoods, and/or sunglasses may not be worn in the classroom or in chapel.

FCHS reserves the right to amend, modify, or change the dress code at any time.

The Administration is the final authority in determining and interpreting dress code policies including, but not limited to the definitions of modesty, moderation, neatness, cleanliness, safety, natural color, and extreme hairstyles.

JUNIOR/SENIOR FORMAL DRESS CODE

The dress attire is semiformal or formal

Boys need to wear dress slacks with a button down shirt and a tie, a suit or tux.

Girls may wear strapless dresses or have spaghetti straps, but cannot show any cleavage.

The back of the dress may be no lower than the bottom of the shoulder blades.

No skin should be visible below shoulder blades.

Semi-formal dresses must meet dress code, no more than 6 inches above the knee when kneeling.

Slits may be no higher than 6 inches above the knee.

Inappropriate attire:

- High slits (more than 6 inches above the knee)

- Bare midriff or cut out styles
- Backless styles
- Tight fitting nor form fitting styles
- Shear materials
- Flesh colored fabric

All dresses must be preapproved by the administrative staff. Please assist us by complying with these guidelines. Those wearing immodest or inappropriate attire may be turned away.

CODE OF CONDUCT

DISCIPLINE

Teachers will notify parents of unacceptable student classroom behavior or academic concerns via phone or email.

Administration will notify parents of repeated minor or major violations of the school code of conduct or academic concerns via phone, email, and/or a Notice of Disciplinary Action (N.D.A.) form. This form is used only after conferencing with a student and must be signed by a parent/guardian and returned to the office by next school day. Failure to do so will result in a Monday/Friday detention.

In order to be aligned with God's word, FCHS endeavors to ensure that love, consistency, and timeliness is demonstrated in every aspect of the disciplinary process.

Disciplinary actions may include, but are not limited to the following: verbal warning, after school detention, work detail, Monday/Friday detention, referrals, parent involvement, lowered citizenship grade, behavior probation contract, suspension and/or expulsion.

ELECTRONIC DEVICES

Students may only use cell phones, iPads, or other electronic devices before 7:40, at lunch or after school. If these devices are used outside of the allowed times, they will be confiscated and taken to the office. Devices confiscated a second time will be held in the office until retrieved by a parent. Any given teacher MAY allow electronic devices to be used for instructional purposes in his/her class and at his/her discretion.

If a parent needs to contact a student during school hours, the parent needs to call the school office and the student will be notified. The student must come to the school office to contact the parent.

GUM, FOOD AND DRINKS

Gum chewing is not allowed at any time on campus in order to protect the cleanliness of the facility.

Food and drinks are not permitted inside the buildings. It is up to the discretion of individual teachers if they are to make exceptions to this rule for club/athletic meetings, ASB functions, class parties, lunch, etc... A teacher or faculty member must be present at all times when students are eating inside a classroom. Food is not permitted in the chapel at any time.

IMMORALITY

Students may not be involved in any form of sexual immorality, pornography, or "sexting" at any time. These are considered major violations of the code of conduct.

MONDAY/FRIDAY DETENTION

Detentions ranging in length from 1-4 hours will be served either on a Monday or Friday. Time and day will be determined by the parent, student and administration. If students are not assigned work detail, they need to come prepared to complete schoolwork. Once all school work is completed they may read a book or their Bible. Talking is not permitted in detention. Students will be given a half hour lunch break, but they may not leave campus to get lunch. If a student fails to show up for detention, or fails to call the office to reschedule before the start of the detention, they will have to serve the assigned detention plus one additional hour of detention. All detentions must be served before graduating students can participate in graduation.

MAJOR VIOLATIONS

Behavioral/Character Probation Contract

Students who repeatedly fail to respond to discipline will be placed on a Behavioral/Character Probation Contract. The terms of the contract will be put in writing and discussed during a conference between the administration, the student/ and his/her parents/guardians. Students who fail to abide by the conditions set forth in the contract may be considered for suspension or expulsion from FCHS. Behavioral/Character Probation Contract will be in effect for the duration of the semester.

Suspension or Expulsion

Suspensions will last the length of the student's regular school day and may be served "in-school" or at home. If the suspension is "in school," students must bring school work, reading materials and/or their Bible. When expulsion is considered for any student, his/her cumulative behavioral record for the school year and the nature of the offense will be considered. The Administration will have a conference with the teacher and/or coach (if necessary), student, and parent/guardian before a decision is made regarding expulsion.

Major infractions which may result in immediate suspension or expulsion, depending on the nature of the offense and include but are not limited to:

- Defiant or disrespectful behavior
- Forgery, cheating or plagiarism, deception-lying, falsifying or altering school documents,
- Immorality or sexual misconduct
- Theft
- Destroying or vandalizing school or personal property, including graffiti
- Habitual truancy or tardiness

- Verbal or nonverbal actions involving intimidation, bullying, harassing (racial or sexual), threat and/or lack of respect for others
- The use of vile, profane, obscene, or suggestive language and/or gestures
- Possession of, providing, or arranging the sale of, or the use of alcohol, drugs, narcotics, or any controlled substance
- Racial remarks of any kind or any form
- Possession of weapons of any kind, including pocket knives
- Inappropriate use of the internet and all forms of social media
- Serious unsafe driving while on campus
- Chapel/Campus/classroom disruption
- Truancy (cutting classes or school)
- Fighting
- Violation of a probationary contract
- Threats and intimidation
- Posting on social media anything that reflects or supports any of the above.

Major Violation Consequences:

- Any major offense violation will result in a referral and a parent conference. Other consequences may include one or more of the following:
 - Restitution
 - Driving privileges being revoked
 - Probation contract
 - Monday/Friday detention
 - Citizenship grade lowered
 - Loss of credit for an assignment
 - Suspension of 1 to 6 school days
 - Expulsion
- Students who accumulate multiple suspensions may be asked to leave or will not be allowed to return as a student the following academic year.

Referrals and major violations will accumulate per year.

While the policies of FCHS are designed to provide clarity for all involved, the Administration reserves the right to discipline every case based on its unique and specific nature. Any conduct which is harmful to the Christian or academic development of a student, or negatively impacts the school wide environment is cause for disciplinary action and can result in various forms of discipline, including expulsion.

MINOR VIOLATIONS

Minor violations are given a verbal warning or a detention. Referrals are reserved for habitual minor infractions or more serious major violations.

Verbal warnings are given on the first offense for dress code violation, inappropriate use of electronic devices, and chewing gum.

Minor Violations include (but are not limited to):

- Misuse of electronic device
- Unreturned Notice of Disciplinary Action (NDA)
- Unprepared for class
- PDA (Public Display of Affection)
- Dress Code
- Gum
- Minor unsafe driving on school grounds
- Food in the classroom or buildings
- Boundary violations
- Leaving campus without permission or signing out
- Other violations based on teacher's classroom policies, procedures and expectations
- The 2nd offense for dress code, electronic device, chewing gum

Minor Violation Consequences:

- 1 Warning
- 2-3 1 hour detention on Monday/Friday, parent contact
- 4-5 2 hour detention on Monday/Friday, parent contact
- 6-7 3 hour detention on Monday/Friday, parent conference
- 8 At least 1 day suspension and parent conference and probationary contract, with possible suspension.

Other consequences may include work detail, lowered citizenship grade, loss of credit, an essay assignment and various forms of restitution.

PUBLIC DISPLAYS OF AFFECTION

Demonstrations of outward physical affection such as kissing, handholding or frontal hugs are not allowed while on campus.

RESPECT FOR ADULTS

Students should be prepared to show respect to all adults at FCHS including, but not limited to, those who are employed by the school. Students are expected to follow instructions and directions given by all faculty and staff without comment or complaint. If disrespectful or improper conduct does occur, appropriate discipline by the teacher or faculty member and/or a referral to the administration will be given.

SCHOOL BOUNDARIES

Students may not be inside school buildings/classrooms without a FCHS staff member present. Once students have finished their school day, they must remain in the quad area while waiting for a ride home. Students may not loiter in the hallways or in the parking area. The hills and dirt access roads around the school are off limits.

SPEECH

Ephesians 4:29 states "Do not let any unwholesome talk come out of your mouths, but only what is helpful for building others up according to their needs, that it may benefit those who listen."

Students are expected to communicate truthfully, positively and respectfully to all students and adults. Speech that tears others down, is rude, hurtful, disrespectful, profane, or vulgar will not be permitted. Students are expected to live by this code of conduct both on and off campus and therefore, will also be held accountable for things said/posted/written on social networking sites including but not limited to Facebook, Twitter, Snapchat, Tumblr, Google Plus, DeviantArt , Vine, Instagram, etc.

TOBACCO, ALCOHOL, ILLEGAL DRUGS

Students may not possess, use, sell or buy any form of tobacco, hookah, alcohol, or illegal drugs in or out of school. Violation of this code of conduct may result in suspension or expulsion.

Use or possession of a controlled substance, including but not limited to alcohol and marijuana, on FCHS school property or during an FCHS sponsored event will result in immediate expulsion for the remainder of that school year.

FCHS does not acknowledge marijuana as an accepted prescription for pain for student use, regardless of California law status. Use of marijuana by student's (medical or otherwise) is considered a violation of the school's character code of conduct and will be met with the appropriate discipline.

ACADEMIC POLICIES

ACADEMIC INTEGRITY

A foundational goal at FCHS is to create and maintain an academic environment founded upon integrity. No form of academic dishonesty, including plagiarism, will be tolerated at FCHS.

Note: Plagiarism is defined as the act of attempting to steal or pass off the original ideas or words of another as one's own, to use another's production without crediting the source, to commit literary theft, or to present as new and original an idea or product derived from an existing source.

ACADEMIC PROBATION

At the end of each semester, a student who receives an F in any class or whose cumulative GPA falls below 2.0 will be placed on academic probation for the upcoming semester. The terms of probation may vary from student to student; as a result, they will be clearly specified in writing and discussed in a conference between FCHS, the student and his/her parents.

FINAL EXAMS

Final exams will be given at the end of each semester in all classes. Exams will be comprehensive and will last approximately 90 minutes. While students may view a graded copy of their final exams, the exams themselves may not be returned to students for test security reasons.

Exams will be weighted as 20% of the semester grade.

GRADE SCALE

Letter Grade	Percentage	GPA Scale	Honors GPA Scale
A	90-100%	4.0	5.0
B	80-89%	3.0	4.0
C	71-79%	2.0	3.0
D	60-69%	1.0	1.0
F	0-59%	0.0	0.0

GPA is calculated using all High School grades in every class, except those courses which receive credit (CR) only.

Credits earned from sports participation will not factor into GPA calculation. Teacher's Aides earn credit (CR) but no letter grade and are not factored into GPA calculation.

GRADING POLICIES

A teacher's grading policy will be noted in his/her syllabus, which is given to students at the beginning of each school year/semester. While the bulk of categorical gradebook decisions are left to the discretion of the individual teacher, there are two categories which are regulated by policy. First, in the High School, the grade book grade will count 80%, with the final exam counting the remaining 20%. Additionally, at no time should the category containing homework (non assessment) grades account for more than 50% of a student's average grade.

GRADUATION REQUIREMENTS

Students must earn a minimum of 220 credits to graduate with a general diploma. Students must earn a minimum of 260 credits to graduate with a college preparatory diploma. 10 credits are awarded upon successful completion of each course each year (5 per semester).

Transfer students may subtract 5 credits from the above totals for each semester completed outside of FCHS (for example: a student transferring after 10th grade will need to earn 240 credits to graduate with a college preparatory diploma).

General Diploma Requirements

See each department page for specific requirements

Note: All courses must be passed with a D- or better

History	35 credits
English	40 credits
Mathematics	20 credits
Science	20 credits
Foreign Languages	10 credits
Visual/Performing Arts	10 credits
Bible	Required each semester
PE	20 credits
Electives	15 credits
College/Career Portfolio	Complete

College Preparatory Requirements

See each department page for specific requirements

Note: All courses must be passed with a C- or better

History	35 credits
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English	40 credits
Mathematics	30 credits
Science	20 credits
Foreign Languages	20 credits
Visual/Performing Arts	10 credits
Bible	Required each semester
PE	20 credits
Electives	15 credits
College/Career Portfolio	Complete
Testing	ACT or SAT required by October of 12th grade

HONORS/AP POLICY

AP classes have been formally approved by College Board. Honors classes have been formally approved for honors status by the UC system as having met honors UC AG requirements. Honors/AP classes will be noted on transcripts, and evaluated on the honors/AP grading scale.

HONORS/AP REQUIREMENTS

Honors/AP classes are open to all college preparatory students. Students are required to read and write at grade level, as no accommodations will be given to Honors/AP students.

Students will be required to maintain a minimum grade of B-. Failure to do so will result in the student being removed at the grading period.

All students enrolled in AP classes are required to take AP exams. Additionally, students in Honors classes may be encouraged/recommended to take AP exams.

MAKE UP WORK

Students will be allowed one school day for each day of an excused absence to turn in make up work. Friday and Monday are considered school days, and will be counted as such when determining any make up work due dates. This policy only applies to standard assignments, and does not apply to any major assignment (research paper, project, etc.) as major assignments are typically assigned several weeks in advance, limiting any potential need for additional time to complete due to absence.

Students absent due to a school sanctioned event (sports, ASB, etc.) are responsible to turn in homework the day it is due. Students are responsible for assignments given on the day of their school-approved absence.

MINIMUM CLASS REQUIREMENTS

All students must have a minimum of five on campus classes where credit and a letter grade is earned. These classes do not include being a teacher's aide and/or athletics.

Additionally, all students are required to be enrolled in a Bible class each semester at FCHS.

SCHEDULE CHANGES

Students may request a schedule change within the first three weeks of each semester by filling out a Schedule Change Request Form, having the form signed by a parent and the affected teachers, and submitting the form to the Counseling Office for consideration.

Students may drop a class after the first three weeks only with administrative approval. Classes dropped after the first three weeks but before the first half of the semester will be reflected on the transcript with a "W" (withdraw mark) and no credit will be given. A "W" mark will not impact GPA.

Any class dropped after the first half of the semester has passed will be noted on the transcript with a failing mark of "F". GPA will be impacted.

TRANSFER STUDENT TRANSCRIPT EVALUATION

Courses taken outside of FCHS will be approved/denied by the administration. Courses will be marked on the official transcript as "Out of District" to indicate completion outside of FCHS. As a general rule, courses will be credited in the same manner as the prior school did, including GPA.

Any course used to fulfill a college preparatory requirement must be UC AG approved. College courses may earn elective credit (at the discretion of the administration) but cannot substitute for college preparatory requirements.

Sports played outside FCHS must be noted on the incoming transcript as completed (with credit earned) in order to receive credit.

TAKING CLASSES OUTSIDE OF FCHS

While enrolled full time at FCHS, all classes required to graduate must be taken at FCHS unless the following applies:

- Class allows a student to take an AP course not offered at FCHS
- Class is necessary for remediation
- Class allows a student with a full schedule to take AP courses offered at FCHS
- Class allows a student to strengthen their transcript by taking a class not offered at FCHS
- Class allows a student to advance in Math/Science and take additional Math/Science courses

Approval for courses will be given by the Administration. For classes to be approved by the Administration, they must meet the following criteria:

- Must be UC AG approved if used to meet FCHS college-prep requirements
- Classes may be subject to approval of the Administration based on whether they align with the FCHS mission statement
- Only one class per year allowed (Maximum of 40 credits in 4 years) unless deemed necessary per approval from Administration

Credit will be given after transcript is received from the outside institution. Class will be noted as taken outside of FCHS on transcript. Credit will be granted to the student and included in the student's GPA.

THE MEANING OF LETTER GRADES AT FCHS

FCHS uses a school-wide letter grade system that includes not only percentages, but also student performance and knowledge-based descriptions of each letter grade.

A - Represents outstanding distinction and excellence. The student has exceptionally mastered the material and/or skills in the course.

B - Represents above average achievement. The student has marginally mastered the material and/or skills in the course.

C - Represents basic achievement. The student has demonstrated minimum level mastery of the material and/or skill in the course

D - Represents below average and/or minimal achievement. The student has demonstrated a lack of understanding of expectations and/or mastery of the material and/or skill in the course.

F - Represents an insufficient level of achievement. The student has demonstrated no understanding of expectations and/or mastery of the material and/or skill in the course.

THE MEANING OF EFFORT GRADES

Excellent - Consistently displays a Christ-like attitude and goes above and beyond to meet behavior expectations.

Satisfactory - Respectful to the teacher and classmates and willingly participates in learning activities.

Needs improvement - Attitude and behavior occasionally disrupts learning and negatively impacts the class.

Unsatisfactory - Unwilling to cooperate or benefit from correction and frequently demonstrates a negative attitude and disruptive pattern of behavior.

VALEDICTORIAN/SALUTATORIAN

Students must attend FCHS for a minimum of three years, including 12th grade, in order to qualify for Valedictorian/Salutatorian status.

Valedictorian/Salutatorian status is initially determined by the highest cumulative GPA.

Additionally, the following may be considered when determining Valedictorian/Salutatorian status”

- Number of credits earned
- Number of honors credits earned
- Discipline record
- Extracurricular involvement